

Brannock Parent Council

Minutes of Ordinary Meeting

18th August 2025

School Bistro - 7pm - 8:30pm

School representatives present:	Kevin McConnachie (Headteacher) (HT)
Parents present:	Vicki Lavelle (VL) (Chair) Jennifer Bogie (JB) Eileen Donn (ED) Elaine Greenshields (EG) Louise Murdoch (LM) (KW) (Vice Chair) Marina Lyle (ML) Arlene Rafferty (AR) Collette Smyth (CSm) Carol Simpson (CSi) Martin Dean (MD) (Secretary)
Guests:	
Apologies:	Gail King (GK) Cheryl McVey (CV) Gordon Murray (GM) Arlene Twaddle (AT) Mick Lavelle (ML)

Diary 2025/26

18th August	Monday	First Meeting - Introductions and HT Exam Report
18th September	Thursday	AGM - Our year ahead
20th October	Monday	
20th November	Thursday	
15th December	Monday	Short Meeting + Social
15th January	Thursday	
19th February	Thursday	(moved from Monday due to holiday)
19th March	Thursday	
20th April	Monday	
21st May	Thursday	
22nd June	Monday	Close of Year + Social



Minutes

Date	Act	Documents made available
18/08/25		The following documents were made available, • Minutes from the previous meeting, • Head Teachers Report (16th June 2025)

Date	Act	Welcome and Introduction
18/08/25		The Chair (VL) welcomed all attendees, including some new faces. We continued with a round table introduction (not minuted)

Date	Act	HT Update
18/08/25		The Head Teacher (HT) Update covered exam statistics and is attached to the minutes.

Date	Act	HT Update - Staffing
18/08/25		Modern Languages : There chair asked about Modern Languages teachers - The HT responded that a 0.6FTE (3 days) Spanish post had been advertised, interviewed and subsequently offered to several candidates, however all had declined in favour of full time posts at other schools.
	HT	Expressive Arts : Advert has not yet been posted for Principal or Faculty Head of Expressive Arts. This role is currently being filled by an acting post but will be advertised.
		Home Economics: A question from AR as to what pupils and parents should expect as a result of hiring the additional Home Economics teacher. The HT response that this would allow the current 50% PE/HE rotation to stop, allowing a single period of HE to be provided weekly.
		There were notes on School roll - see the appended HT report.
		HT : There will be no cover for ASN teachers planned absences.



Date	Act	HT Update - Exam Statistics
18/08/25		The statistics, as presented to the Parent Council, are attached to the end of the minutes. It was noted that the 'S4 Five Level 3s' was currently outperforming the Virtual Comparator (VC) school. A question from (CSm) asking whether the school was taking into account, "Trauma Informed", as a way to review and look/consider ways to provide nurturing, with the ultimate goal of improving attainment? The HT responded to this indicating that it was not specifically looking at this but they do look for ways to improve attainment and health and welfare of pupils with the consideration that improving these feeds into improving attainment. HT MD asked for the upcoming tariff/insight data to include real examples rather than providing simply tariff points. He suggested that Parents and Carers needs real/tangible examples rather than a 'number'; e.g. A child going to Brannock could be expected to have one less higher A band pass than expected, or in a +ve way- one more A Band National 5 than expected vs the VC school. ED asked about class sizes in Mathematics H - The HT responded that they had combined two H classes due to staffing , however the class was below the maximum number allowed. LM asked whether Advanced Higher History was running. The HT indicated that it was an "online offer". LM indicated that there was very little information about this and it was not clear how this was being delivered. The school confirmed that it was unaware if what the online offer looked like although was aware that it was being provided by "Our Ladys". There was concern from the PC that the communications around this appeared to be lacking. The lack of information and communication was highlighted also with questions surrounding the College Course Offering. Parents felt very much in the dark about what was happening on a daily basis and when things would start, and what they would look like once they were running. [The Virtual Comparator (VC) is a notional/hypothetical school model designed to reflect the expected performance of the school based on the socio-economic background of the catchment.]

Date	Act	HT Update - Attendance
18/08/25		The HT update touched on attendance figures (which are attached as part of the HT report). The Parent Council (MD) reiterated that the PC had already voiced concerns over the attendance statistics of individuals being used at the the awards ceremony.

Date	Act	HT Update - Senior Leadership Team (SLT) remit change
18/08/25		The HT indicated that the members of the SLT will be swapping their current remits with each other in a rotating pattern. The details are attached to the HT report.

Date	Act	HT Update - Transition (from Primary to Secondary)
18/08/25	HT	Questions from PC (AR) auto why there was a change to the transition model - it appears that P7 this year have not been made aware of transition arrangements.

Date	Act	Chairperson Update - Parental Engagement Strategy - "COMMUNICATION"
18/08/25	PC HT	After considering the many things that could be undertaken it has been decided that the PC and school should focus on "COMMUNICATION". This was felt by all to be part of many of the underlying concerns and issues raised, so tackling this underlying issue may bring benefits to all areas. The strategy is attached to the minutes and will be the focus for the PC going forward this year. We are looking for more, and better, communication between the School and Parents/Carers/Guardians this year.



10 September 2025

Date	Act	Chairperson Update - Mobile Phone Policy
18/08/25	HT	The Chair enquired how the mobile phone policy was going - The HT indicated that he was waiting for a meeting with the "SRG" which is a group including the teachers unions to be concluded. This meeting has been postponed but is scheduled soon.

Date	Act	Chairperson Update - AGM - Update to the Constitution
18/08/25	VL	The Chair suggested an update to the constitution. This was not unanimously supported however the chair will forward out a proposed update to the parent forum, and barring and concerns being raised by the parent forum the suggested update would be voted on at the next AGM.

<Meeting Ended 20:45>



Choose selection of questions from above (eg)	How are we doing?	How do we know?	What are we going to do now?	When are we going to do it?
How clear and regular is our communication with parents/carers? What channels are being used for communicating with parents? Are these channels accessible for all parents? Are alternative forms of communication used for parents who require it? How regular is communication with parents?	-Communication is sporadic -Communication comes out to parents through too many channels E-mail/text/multiple x/multiple insta accounts. -Communication that should be for parents/carers is often shared with pupils via various x /insta accounts which relies on the pupils sharing it with parents. -Newsletters are once every term which results in them being long resulting in a lot of parents not reading them.	-Parent feedback -Discussions at PC meetings – there has been numerous issues raised at meetings around communication (lack of, frequency, channels that are used to communicate) Despite this feedback is appears not much has changed. Senior management seem to be using groupcall as their main source of communicating but it would appear this message hasn't reached the staff or middle management with many still using social media to	-have one clear path of communication with parents that is accessible by all parents E.G groupcall. -Limit the number of X/insta accounts that share whole school information and ensure any relevant information going out through these channels also goes out via groupcall. -Ensure all information is shared with parents and not reliant on pupils going home and sharing it.	

Do parents know how to communicate with the school?	-There is little communication with parents about timetables and college courses and is often reliant on the parent chasing the information -Parents feel they are often needing to clarify who there point of contact is and how they contact with this member of staff. -Parents feel that when communicating with the school they are then needing to follow with this as staff aren't proactive in contacting them.	share information with what appears to be pupils rather than parents. -Feedback and discussions at meetings as well as the PC receiving communication from Parents asking for advise as to how and who they can contact in the school regarding various issues.	-Create a calendar of communication for the year to ensure information is shared at relevant times -Newsletter on a more regular basis cutting the amount of information that is shared at one time.	
Do PC communicate with parents on a regular basis and provide information to the PF on how they can be contacted?	-PC communicate monthly with parents via groupcall for information about meetings and events.	-Evidence of e-mails being sent. -Up to date minutes and agendas emailed to the PF and updated on the	-PC will continue to share information via their website and Facebook page. -PC will continue to update parents on PC	

	-PC share information on their Facebook page which allows parent interaction. -PC ensure their website is up to date with any relevant school information and PC contact information. The website details are shared at least once a month with the Parents via groupcall.	Website after every meeting. -Feedback from parents.	meeting dates/ minutes via monthly groupcall.	
How well do we collaborate with other council services to communicate with parents/carers on wider supports/issues?	-Sharing information from the council on wider education issues e.g transport changes and holiday consultation -Sharing information from community groups about local events and groups		Continue to work with community groups and the council to share any relevant information or upcoming events.	

RAG System

Red- no evidence Yellow – Some evidence Green – Working well Purple- Working very well

Parental Involvement and Engagement Audit Toolkit

School _____ Completed by _____ (School) _____ (Parent Council)

Date Completed/returned _____ Date for Planned Review _____

When completed please return to Catherine Sweeney SweeneyCa@northlan.gov.uk by 30th September 2025

Brannock High School

Parent Council

Monday 18 August 2025

Our Values:
Respect
Hard Work
Ambition



Our Vision is for everyone in Brannock to be Kind, Happy and Successful



New Staff

- Carole Cowan – Home Economics
- Katie Kennedy – English
- Emma Craig – History and Modern Studies
- Graeme Brown – Technical
- Matt Costello – Art Perm Pool
- Lorraine Tollan – Technical NQT
- Rachel Barclay – English NQT
- Alvaro Copetti – Music NQT
- Aiden Mennie – 0.5 Technical Technician (shared with Coltness)
- Laura Cook – Full Time Clerical Assistant

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Still to Appoint

- 0.6 Spanish
- PT Expressive Arts
- PT Learning, Teaching and Assessment

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NLC Staffing Update

- Chief Officer Education South – James McParland
- Education and Families Manager (EFM) – Jennifer O’Hara
- Brannock Cluster Integration and Improvement Lead (CIIL) – Sarah Reilly
- Campus Police Officer – Francis Cullen

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School Roll Update

	S1	S2	S3	S4	S5	S6	Total Roll
Roll	112	94	82	93	92	66	539
LCSC	19	20	16	15	8	4	82
Total	131	114	98	108	100	70	621

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Maximum Achievement

Exam Results and Whole School Analysis

*Results will not include - Non-SQA National e.g automotive, REHIS, First Aid, Foundation Apprenticeships, HNCs

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Areas of Strength/Improvement



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S4 Performance

Roll = 106

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S4 5@National 3/Level 3 Performance Foundation Level



			2024	Difference		VC	Difference		SIP 24/25	Difference
S4	Roll	106								
5+L3	98	92.5	89.3	3.2		77.2	15.3		85	7.5

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S4 5@National 4/Level 4 Performance General Level



			2024	Difference		VC	Difference		SIP 24/25	Difference
S4	Roll	106								
5+L4	84	79.2	71.1	8.2		70.5	8.7		80	-0.8

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S4 1@National 5/Level 5 Performance Credit Level



			2024	Difference		VC	Difference		SIP 24/25	Difference
S4	Roll	106								
1+L5	95	89.6	77.7	11.9		76.1	13.5		80	9.6

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S4 3@National 5/Level 5 Performance



			2024	Difference		VC	Difference		SIP 24/25	Difference
S4	Roll	106								
3+L5	69	65.1	45.5	19.6		52.4	12.7		NA	NA

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S4 5@National 5/Level 5 Performance



			2024	Difference		VC	Difference		SIP 24/25	Difference
S4	Roll	106								
5+L5	47	44.3	29.8	14.6		33.1	11.3		38	6.3

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S5 Performance

Roll = 121

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S5 1@Higher/Level 6 Performance



S5	Roll	121	2024	Difference	VC	Difference	SIP 24/25	Difference
			54.3	-2.2	51.1	1.0	58	-5.9

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Areas for Improvement



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S5 Performance

Roll = 121

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S5 3@Higher/Level 6 Performance



			2024	Difference		VC	Difference		SIP 24/25	Difference
S5	Roll	121								
3+L6	26	21.5	20.0	1.5		29.9	-8.4		36	-14.5

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S5 5@Level 6 Performance



			2024	Difference		VC	Difference		SIP 24/25	Difference
S5	Roll	121								
5+L6	12	9.9	4.8	5.2		14.7	-4.8		15	-5.1

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S6 Performance

Roll = 104

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S6 1@Level 7 Performance



			2024	Difference		VC	Difference		SIP 24/25	Difference
S6	Roll	105								
1+L7	12	11.4	8.3	3.1		16.8	-5.3		NA	NA

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Estimate Analysis

Year 2025

Level	Estimate	Actual	Difference
S4 5@L3	85.8	92.5	6.7
S4 5@L4	74.5	79.2	4.7
S4 1@L5	84	89.6	5.6
S4 3@L5	63.2	65.1	1.9
S4 5@L5	48.1	44.3	-3.8
s5 1@L6	62	61.2	-0.8
S5 3@L6	38	32.2	-5.8
S5 5@L6	13.2	9.9	-3.3
			0
S6 1@L7	16.2	11.4	-4.8



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Improvement Plan 2025 - 2026

- School Priority 1 **Improve Learning, Teaching and Assessment**
- Targets
- By February 2026, leavers (2025) to be achieving 5 or more qualifications at Level 4 in line with our Virtual Comparator. 2023 VC 90% BHS 81%
- By February 2026, leavers (2025) attaining 5 or more qualifications at Level 5 and 6 will be line with our Virtual Comparator.
- 2023 5@5 VC 67% BHS 59% 5@6 VC 34% BHS 27%
- By February 2026, leavers (2025) in Quintile 1 will average 600 Complimentary Tariff Points.
- 2023 Q1 – 552 CATP
- 2023 Q2-5 – 586 CATP

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Improvement Plan 2025 - 2026

- School Priority 1 **Improve Learning, Teaching and Assessment**
- Small Schools Collaborative
- Leadership of Learning Programme (VSE – Validated Self-Evaluation)
- QI Machine to support Department level QI Evaluation



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Small Schools Collaborative (Year 3)

Year 3 Objectives:

- Consolidate current area of improvement (Session 1& 2 of staff training)
- Achievement of Level 3 - Moderation (Session 3 & 4 of staff training)
- 15 Hours of Collegiate time in WTA to support training, feedback and preparation for May Inset. 1 Hour following each session.

November & February Inset Days:

- 1 Hour within each day to allow gathering of pupil evidence (Level 3) & departmental collaboration
- Every staff member to have pupil evidence of Level 3 leading to one example of Level 3 per subject

May Inset Day:

- Collaborative - Moderation of ACEL

Small Schools Collaborative (Year 3)

Support Session for Staff (4 throughout year):

	Session 1 Braidhurst Tuesday	Session 2 Kilsyth Wednesday	Session 3 Brannock Monday	Session 4 Calderhead Thursday
Group 1	15/09/25	29/10/25	01/12/25	29/01/26
Group 2	22/09/25	05/11/25	08/12/25	05/02/26
Group3	30/09/25	12/11/25	15/12/25	12/02/26

Improvement Plan 2025 - 2026



- School Priority 2 **Improve Pupil Wellbeing**
- Whole School Attendance Target for Session 24/25 – **89.5%** (3 Year 91%)
- Targeted Groups:
 - - S3 – 86%
 - - S4 – 87%
 - - Q1 – 87%

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Improvement Plan 2025 - 2026



- School Priority 2 **Improve Pupil Wellbeing**
- November 2025 & March 2026 – Positive attendance messaging months
- Apply and implement NL New Attendance policy, utilising attendances codes in the correct manner.
- By September 2025 all pupils under 90% attendance will be contacted via letter or phone call
- Senior Phase Alerts in September 2025 will also have an attendance alert.
- Whole staff meetings will cover legislative requirements on attendance procedures
- West Partnership Self-Evaluation toolkit will be used to audit attendance procedures and identify areas for improvement

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SLT Remit and Links

	Head Teacher - K McConnachie	DHT Pupil Support & Overview of S1+S2 - Susanne Kelly	DHT SQA & LTA and Overview of S3 +S4 - Des Bradshaw	DHT Curriculum and Overview of S5 + S6 - Liam Connelly
Acting HT if reqd.		August-November	December-February	March-June
Principal Contact	Parent Council, Education Resources, Facilities Management, Elected Members.	Arran House S1-S6	Lewis House S1-S6	Bute House S1-S6
Strategic Leadership	1.3 Leadership of Change		1.2 Leadership of Learning	1.1 Self-Evaluation for Self-Improvement
	1.4 Leadership and Management of Staff			
	1.5 Management of Resources to promote equity			
Strategic Learning	2.7 Partnerships	2.1 Safeguarding and CP	2.3 Learning, Teaching and Assessment	2.2 Curriculum
		2.4 Personalised Support	2.5 Family Learning	
		2.6 Transitions		
Strategic Achievement		3.1 Ensuring Well-being, Equality and Inclusion	3.2 Raising Attainment and achievement	3.3 Increasing Creativity and Employment
NIF Drivers	School Leadership	Assessment of Children's Progress - Well-being	Assessment of Children's Progress - Learning & Teaching	School Improvement
	Performance Information		Performance Information	Teacher Professionalism
	Parental Engagement			

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